

**Annual General Meeting of the**

**European Federation of Allergy and Airways Diseases Patients’ Associations**

**EFA 20 years**

**AGENDA**

6 May 2011, 12.30 – 18.30 including welcome lunch 12.00 onwards and refreshment breaks

[**Mercure Hotel Montmartre Sacre Coer**](http://www.mercure.com/gb/hotel-0373-mercure-paris-montmartre-sacre-coeur/index.shtml), 3 rue Caulaincourt  75018 Paris, France.

1. **Opening and welcome** and eligibility and procedure for voting.
2. **Approval of the agenda**.
3. **Election of the Chairperson and Secretary to the Annual General Meeting** and tellers for elections.
4. **Minutes of the previous Annual General Meeting**, 27 May 2010. Attachment 1
5. **Membership** requests.
6. **Motions by members and the Board**.
7. **Activity Report 2010 - Year of the Lung *In Memory of Mariadelaide Franchi***. Attachment 2
* Presentation, Susanna Palkonen, EFA Executive Officer

*In focus:*

* EFA Food allergen labelling campaign, representative of the Food Allergy Working Group
1. **Accounts 2010 and Budget forecast.** Attachment 3 a financial report, b auditor’s report, c budget 2011
* Presentation, Breda Flood, EFA Treasurer
1. **Strategy**. Attachment 4
* EFA EU Policy objectives and projects - The link to the future, Susanna Palkonen

*In focus:*

* ‘EFA member involvement and improving outcomes at EU level’, report by Members Steering Group
1. **Work plan 2011.** Attachment 4
* Summary presentation, Christine Rolland, EFA Vice President

*Projects in focus:* member involvement and impact at national level

* EFA flagship projects 2011, Antje Fink-Wagner, EFA Project and Fundraising Officer, Project coordinator
	+ Allergy project: Working title: Respiratory Allergy (former ‘Allergy is a chronic disease programme’)
	+ COPD Project: Follow up project on the EFA Call to Action on COPD for Europe: roundtables at the European Parliament
* EFA Global project: Global Asthma and Allergy Patient Platform GA²PP, Antje Fink-Wagner, EFA GA²PP coordinator
* EFA partnership projects:
	+ MedALL Mechanisms of the Development of Allergy, Per-Åke Wecksell, EFA Board Secretary and MeDALL lead
	+ AIRProm Airway Disease PRedicting Outcomes through Patient Specific Computational Modeling, Susanna Palkonen
* New website, Lina Buzermaniene, EFA Board Member
1. **Membership fee**.

The Board proposes to keep theMembership fee at 1.500 € / member organisation/coalition 2011.

* New membership fee structure 2012 proposal from the Board, Marianella Salapatas, Attachment 5

1. **Appointment of the auditor**.

 For auditor Sara Ceusters, ICount4You, Belgium, EFA long term audit firm is proposed by the

 Board.

1. **Election of Board members 2011-2013.** Attachment 6

 President and 2 board members will be elected.

* Presentation of voting procedure, Marianella Salapatas
* Presentation of Candidates
1. **20 EFA Years**
* **The first 17 years**, past presidents Erkka Valovirta and Svein Erik Myrseth and honorary members Elisabeth Bell and Arne Heimdal
* **The following 3 years**, Marianella Salapatas, President

**14. Closing of the Meeting.**

\*all presentations will be short and leaving time for discussion

Attachments

1 Minutes of the AGM 2010

2 Activity report 2010

3 a Financial report 2010, b Auditor’s report 2010, c Budget 2011

4 Work plan and strategy 2011

5 New membership fee structure 2012

6 Board candidates

**The AGM is followed by EFA anniversary dinner and Network meeting 7 May 9.-16.00**